

## **PTA meeting - Date: 08/03/2024**

Attendees: Jane Leetham (Chair), Maria Armstrong (Secretary), Rachel Asplin (Treasurer), Clare Warrener (Event Coordinator), Eden Smith, Chloe Egan  
School representative: Mr Grice (Attended part of the meeting)

Welcomed in Clare Warrener as the Event Coordinator, all present supported this new appointment.

### **Feedback from the previous event:**

Feedback on the Quiz has been very positive, over £600 was raised. The venue worked well, need to talk to the Beeches to see if the pub would be happy to let us hold it there next year. Ian the Quiz master was fantastic, the questions overall were pitched well and had a variety of topics. Hopefully he will happily take on the role again next year.

Raffle - £5 a strip worked well at the adult events. Happy to do a pound at the children events.

**Ideas for another adult event:** Bingo, to be held in October, nice way of encouraging the new parents to be a part of the school community.

### **Upcoming Events:**

**Easter Scavenger Hunt:** to be held same day as the Easter creativity morning 22<sup>nd</sup> March, straight after School on the Friday.

PTA discussed and decided that this event would be free, so that all school children could access the event after school. It would be the PTA's way of saying thank you for all the support provided by the parents and children.

PTA to set up the hunt around the school grounds, parents and children to collect a Easter Scavenger Hunt sheet and find the relevant letters to complete a Easter themed word. Once the word is completed the child can exchange it for an Easter egg.

Would it be possible for one of the classes to come out of School early to do the Easter egg hunt with their parents, in order that not everyone is doing it all at the same time, e.g. reception Class but of course only those who have a parent present. Jane clarified that she had asked this before and officially this is not an option.

The PTA will set up the Easter Scavenger Hunt and provide the activity sheet but parents will be expected to do the trail with their child and take responsibility for their child, as it is an after school activity. Options will be

discussed for those children who attend the afterschool club to access the event.

Maria to provide the decorated eggs with activities to do e.g. 'hop like a rabbit' and a letter on each activity egg for them to write on their sheet. Once they've collected all the letters they can unscramble them to find the Easter word.

Once they have the Easter word, this can be exchanged for a small chocolate egg.

Maria to do the activity sheet, parent/child fills in.

PTA funds to be used to buy the small eggs – Rachel to buy.

Jane to provide the non-diary treats.

PTA will need access to the grounds before 3pm in order to set the event up.

Need tables for the starting point, set up outside.

**Uniform Sale:** Need to fix a date, maybe Friday after school in May. Will need access to set up the event.

Selling uniform and clothes donations.

Discussed about selling toys and books maybe do this at the summer picnic, maybe prices in a tombola. See what we get donated and decide nearer to the event.

Question to ask Mrs Mckeown if PTA are selling the uniform does the money raised go in the PTA pot or straight into the School funds. Could new parents be invited to this event.

**Non-Uniform Day:** need to confirm a date.

Come as you want day, express yourself day.

Time to express yourself, just dress yourself for a pound.

**Summer Picnic** All school families invited to attend the picnic, including the new intakes for 2024. Date set Friday 14<sup>th</sup> June.

Do we want to keep it simple e.g. Summer picnic or go bigger and do a summer fayre, with stalls, inflatables, activities etc.

Clare has contacted companies who can provide the activities and give a percentage of the profits to the PTA.

Stalls – Book stall, cake stall, temporary tattoos, face painting (Eden offered her talents), Ice cream van, Chip van, fun activities for the kids e.g. throw a wet sponge at a teacher, score a goal against Mr Grice (if Teachers of course would be willing) etc, game stalls, tombola.

If have stalls could charge the stall holder £10 plus a donation.

If we were going to take it this big, would a Saturday be better, advantages and disadvantages were discussed e.g. finding a Saturday to suit, would teachers be happy to give up a Saturday, it's a lot to organise.

Other priority and concern would be insurance for this event if we had inflatables etc.

**Mr Grice arrived:** Did a quick summary of what we had discussed so far. Requested if Mr Grice could gain School opinion with regard to the summer picnic/fayre.

### **Wishlist:**

Given by Mr Grice and Clare kindly has priced up for us.

Mr Grice mentioned if he could add to the list e.g. a visualiser/microscope that works through the laptop so you can put it on to the IWB for the children to see.

Creating a friendship area out of bright coloured benches, buying them, mentioned maybe we could paint the benches that we already had, or a parent maybe able to build them

Raised beds for gardening, trying to obtain a wood donation e.g. Wickes.

Parents to build them for the school. Maybe have a weekend day where parents could come in and help with painting, building etc.

Priority for the Wishlist would be the outdoor equipment/outdoor science equipment and forest school things in relation to the weather hopefully improving.

Rachel had already acquired some resources through talking to managers at B&M etc, had got sensory fidget toys, sensory balls, 15 watering cans, decapods building activity and tile mats.

Maria to donate some sensory boards and a balance wobble cushion.

Discussed putting the Wishlist out to parents.

Clare and Jane are constructing a letter to send out to businesses and companies to help obtain items from the Wishlist.

**PTA Bank Account:** Is now set up, bank cards have been activated.

**Easy Fundraising:** is creating a steady revenue for the PTA, more members would be great. They are willing in September to re-due the initial offer again, need to encourage the new parents (maybe make them aware during the introduction meeting/pack)

**Charity Number:** Need to raise £5000 to achieve charity status.

